#### 4 to Go!

FEBRUARY 25 MAY 20

This workshop targets transitioning service members and retirees that are about 4 years from separating.

## LEVERAGING YOUR LINKEDIN PROFILE

FEBRUARY 11 AUGUST 5 NOVEMBER 18

Learn how to create your profile, upload your résumé, invite professionals to connect, plus search and apply for jobs.

#### CREATING AN EFFECTIVE PRIVATE SECTOR RÉSUMÉ

MARCH 25 JUNE 10 DECEMBER 9

Organize your experiences and skills, receive current labor market information, and learn the latest tips and techniques!

# MASTERING THE JOB INTERVIEW

JANUARY 21 APRIL 15 OCTOBER 7

Learn about interview types, tips, common questions and salary negotiation steps, and practice your interview skills to prepare to land your dream job!

# TIPS TO FEDERAL EMPLOYMENT

JANUARY 14 MARCH 11 MAY 13 JULY 8 SEPTEMBER 9 NOVEMBER 4

Learn how to navigate **USAJOBS.gov**, manage your account, analyze job announcements, create a federal résumé, and avoid common mistakes.

# **FLEXIBLE JOBS**

JULY 22

SEPTEMER 23

This workshop will show participants how to explore, research, and secure legitimate, career-building flexible job options.

# ENGLISH AS A SECOND LANGUAGE (ESL)

#### **Free ESL Classes**

#### Fort Walton Beach Okaloosa County Public Library (Must have library card):

brainfuse.com

#### **Crestview Library**

(Must have library card): cityofcrestview.org

Florida Literacy Coalition floridaliteracy.org

#### **ESL Classes with fees**

#### **Emerald Coast Technical College**

(Walton County in DeFuniak Springs, FL, in-seat attendance): ectc.edu

#### University of West Florida (UWF)

(In-seat attendance) uwf.edu



# Labor Market Information (LMI)

Dept. of Labor: dol.gov

**ONET:** onetonline.org

Bureau of Labor Statistics: bls.gov

# **CAREER CORNER**

Provides a Job and Volunteer Bank, LMI, education, scholarships, grants, and much more!



sites.google.com/view/eglin-mfrcs/home



# GENERAL EDUCATION DEVELOPMENT (GED)

Okaloosa Technical College & Emerald Coast Technical College offer in-seat classes: otcollege.net or ectc.edu

#### Okaloosa County Public Library okaloosa.librarycalendar.com

Career Sourse Okaloosa | Walton careersourceokaloosawalton.com

ONLINE: Florida Dept of Education fldoe.org

ONLINE: GED Testing Service ged.com/policies/florida/

#### **MISSION STATEMENT**

The Eglin M&FRC Employment Resource Services supports all DoD ID cardholders to achieve career-related goals: skill and interest assessments, education training, résumé preparation, job attainment, and career growth.

M&FRC Employment experts provide support through one-on-one consultation/career coaching, seminars, and a wide variety of information and technology resources leading customers to a successful career path.



# MILITARY & FAMILY READINESS CENTER

502 W Van Matre Ave Building 205 Eglin AFB, FL 32542-6823 850-882-9060

# MONDAY - WEDNESDAY, FRIDAY 7:30 AM - 3:30 PM

THURSDAY 8:30 AM - 3:30 PM

## ON-BASE HELPFUL PHONE NUMBERS

BX/Military Exchange HR	850-678-7111
CareerSource Okaloosa–Walton	850-882-1446
Civilian Personnel Office	850-882-6250
Education Office	850-882-8141
Military OneSource	800-342-9647
NAF Human Resources Office	850-883-3036
Small Business Program Office	850-882-2843

#### EMPLOYMENT RESOURCES





# **EMPLOYMENT** Assistance



# MILITARY & FAMILY READINESS CENTER

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2025